

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**BUSINESS MANAGEMENT COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**

**April 24, 2014**

The Board of Directors Business Management Committee met on April 24, 2014 at 11:09 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Harold Buckley, Sr.  
Frederick L. Daniels, Jr., Chair  
Jim Durrett  
Freda Hardage  
Barbara Babbit Kaufman

MARTA officials in attendance were: General Manager/CEO Keith T. Parker, AICP; Chief Operating Officer Richard A. Krisak; Chief of Staff Rukiya S. Eaddy; Chief Administrative Officer Edward L. Johnson; Chief Financial Officer Gordon Hutchinson; Chief Counsel Elizabeth O'Neill; AGMs LaShanda Dawkins (Interim), Wanda Dunham, Ming Hsi, Ryland McClendon, Terry Thompson and Donald Williams (Acting); Executive Director Ferdinand Risco; Senior Director Amanda Rhein; Director John Crocker; Executive Manager to the Board Rebbie Ellisor-Taylor; Manager, Executive Office Administration Tyrene L. Huff; Finance Administrative Analyst Tracy Kincaid. Other in attendance Davis Allen, Frederick Askew, Anthony Pines, Srinath Remala and Tuan Vo.

Also in attendance Pam Alexander of LTK Engineering; Alex Chambers and James George of KDC.

**Consent Agenda**

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1. Approval of the March 27, 2014 Business Management Committee Meeting Minutes

On motion by Mr. Buckley seconded Mrs. Kaufman, the minutes were unanimously approved by a vote of 5 to 0, with 5 members present.

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Mr. Buckley motioned to defer Items 2 and 3 on the Consent Agenda. Mrs. Kaufman seconded. The Board unanimously agreed by a vote of 5 to 0, with 5 members present.

### **Individual Agenda**

#### **Resolution Authorizing Agreements with KDC Real Estate Development and Investments ("KDC") to Construct Improvements to Metropolitan Atlanta Rapid Transit Authority ("MARTA") Facilities and Manage Construction Activities at Dunwoody Station**

Ms. Rhein presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into agreements with KDC Real Estate Development and Investments to accommodate the construction and operation of a new entrance at Dunwoody Station and adjacent development.

On motion by Mr. Durrett seconded Mrs. Kaufman, the resolution was unanimously approved by a vote of 5 to 0, with 5 members present.

#### **Briefing – February Year-to-Date FY 2014 Budget Variance Analysis and Performance Indicators**

Mr. Hutchinson briefed the Committee on the February Year-to-Date FY 2014 Budget Variance Analysis and Performance Indicators.

- February was challenged due to the second winter storm; however, MARTA did manage to have a surplus
- For the month, Overtime expense continued at a high level
- Capital charges is causing some concern – the Authority is working diligently to manage more tightly
- KPIs were somewhat challenged in all areas – the expectation, however, is that the fiscal year will end on an upward trend
- Bus MDBF is still very challenged – MARTA's target is very high but the new fleet will improve the rate
- Mobility OTP was negatively affected by employee absenteeism

➤ Vertical Transportation is doing very well

Mr. Daniels asked if February Overtime was due to the winter storm.

Mr. Hutchinson said no.

Mr. Parker said it was primarily due to absenteeism and understaffed areas.

Mr. Daniels asked about Capital charges.

Mr. Krisak said Capital staff is funded 100% but the challenge is allocation to other employees charging against Capital programs.

Mr. Parker said in coming years MARTA will get Capital projects going then add staff.

Mr. Durrett asked how many new buses are out.

Mr. Krisak said 42 of 88. Equipment is a piece of it, the other is employees and reengineering maintenance.

Mrs. Hardage asked if MARTA is working with any local technical schools to provide bus training.

Mr. Krisak said MARTA is working with Piedmont Technical College and awaiting a proposal for a program.

Mrs. Hardage asked can MARTA pay for training or offer scholarship.

Mr. Krisak said MARTA offers an apprenticeship program. The Authority is currently revamping it to require more from candidates.

Mr. Durrett asked if the wheel flat issue was resolved.

Mr. Krisak said no, but it has been slowed down.

### **Other Matters**

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The Committee received the February FY 2014 Key Performance Indicators as informational only.

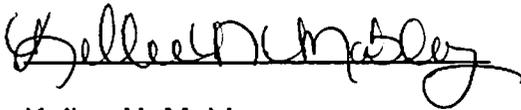
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**Adjournment**

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The meeting of the Business Management Committee adjourned at 11:42 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kellee N. Mobley". The signature is written in a cursive style with a long, sweeping underline.

Kellee N. Mobley  
Sr. Executive Administrator to the Board